

Muhammad Azam

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PROFESSIONAL SUMMARY

- Procurement professional with 12+ years of experience across metal manufacturing, custom glass & mirror, millwork/store fixtures, and food & beverage refrigeration and merchandising solutions.
- End-to-end procurement experience including sourcing strategy, RFQs, competitive quote analysis, supplier selection, negotiation, purchase orders, supplier performance, logistics and Procure-to-Pay coordination.
- 5+ years working in ERP environments: Epicor Kinetic & RAMCO (Procurement Modules); SAP (Production Modules).
- MRP/BOM experience supporting purchasing, material planning and BOM-driven manufacturing requirements.
- MRO and operational purchasing experience supporting day-to-day maintenance and production needs, including spare parts, tools, consumables, safety/facility items and subcontracted services, while balancing urgent requests, changing priorities, supplier follow-up and continuity of operations.
- Capital procurement experience including an approximately \$250K production conveyor-system project and recurring custom production-jig purchases involving engineering changes, staged payments, international logistics and installation dependencies.
- Experienced working independently across Engineering, Production, Quality, Receiving, Finance and end users while managing multiple priorities and frequent re-prioritization.
- Advanced Operations & Supply Chain Management - University of Toronto (SCMP courses), completed with 84%.
- Diploma in Logistics and Supply Chain Management (Postgraduate - Level 7) | Ofqual-regulated | Expected Completion May 2027.
- Six Sigma Black Belt Specialization - Kennesaw State University / Coursera | Expected Completion September 2028
- Procurement process documentation experience, including purchasing procedures, ERP workflows, tracking tools and process training.
- Provided ERP/procurement-process training to five co-workers; experienced in supplier communication, issue resolution, import documentation and commercial follow-up.

INDUSTRY & MANUFACTURING EXPERIENCE

Metal / ACP Manufacturing: 9+ years | **Commercial Refrigeration Manufacturing:** 3 years 10 months

Custom Glass & Mirror Manufacturing: 19 months | **Custom Millwork & Store Fixtures Manufacturing:** 4 months

EMPLOYMENT HISTORY

Purchasing Agent - Due North, Brampton ON

Aug 2022 - May 2026

- Led end-to-end sourcing, negotiation and ordering for Cooling & Modular divisions across electrical/electronics, steel & stainless steel, glass, wood, hardware, copper, chemicals, gases and powder coating.
- Executed RFQs, quote comparisons and data-driven supplier selection; developed supplier relationships and coordinated changing requirements with cross-functional stakeholders.
- Partnered with VP Procurement on strategic planning, Procure-to-Pay streamlining and Epicor Kinetic ERP rollout; attended weekly planning meetings and provided ERP/process training to co-workers.

- Managed overseas containers, import documentation, insurance, USMCA compliance, vendor consolidation and cost-savings analysis.
- Supported capital-equipment procurement including an approximately \$250K conveyor-system project: coordinated suppliers, commercial tracking, staged/prepayments, international shipments, changing ETAs, receiving and installation dependencies.
- Managed recurring custom production-jig purchases involving engineering revisions after prepayment, manual vendor reconciliation, 30/70 payment terms and overseas delivery deadlines.
- Accomplishments: streamlined procurement cycle by 30%; supported a smooth ERP transition; maintained 100% supply continuity.

Purchaser - Pididi Design Associates Ltd., Mississauga ON

Nov 2021 - Feb 2022

- Issued 600+ POs in 80 days using SAGE; coordinated millwork, paint-shop and project teams and reviewed Fusion 360 drawings to confirm purchasing requirements.
- Verified incoming shipments, optimized PO workflow and built the department's first PO tracking log, improving process flow and interdepartmental communication.

Purchaser - Mirror Interiors Inc., Oakville ON

Feb 2020 - Sep 2021

- Sourced and evaluated domestic/international glass suppliers; issued 1,800+ POs with 99.9% accuracy and coordinated expedited project requirements.
- Designed and priced 10,000+ custom glass/mirror panels; consolidated project-material tracking in Excel and managed damaged-goods claims, supplier credits and corrective follow-up.
- Accomplishments: reduced order errors to 0.001%; delivered 95% of expedited requests on time.

Production Associate - Hunter Douglas LP, Brampton ON

Jun 2019 - Jan 2020

- Rotated across fabrication, assembly, QA and shipping; supported SAP production modules, CNC/CAD operations and inventory accuracy.

Senior Procurement Executive - Mulk Holdings FZC, Dubai, UAE

Jul 2007 - Mar 2015

- Managed \$5M+ biannual procurement across direct and indirect categories; conducted sourcing, commercial comparisons and negotiations and coordinated requirements with internal stakeholders and suppliers.
- Negotiated supplier contracts and implemented ISO 9001/14001 procurement processes and RAMCO ERP procurement modules.
- Oversaw direct materials including aluminum, plastics, films and paints and indirect categories including steel, chemicals, MRO, machinery and safety equipment.
- Accomplishments: achieved 10-15% annual cost reductions and improved stakeholder satisfaction from 45% to 80%.

Additional Assignment - Logistics Executive

Jul 2011 - Jan 2012

- Prepared import documentation including Letters of Credit and Certificates of Origin; maintained LC tracking and liaised with chambers of commerce.

Purchasing Assistant - Eurocon Building Industries, Ajman, UAE

Oct 2004 - 2006

- Generated/hand-wrote POs and comparison statements; coordinated quotation follow-up and delivery schedules.

EDUCATION & TRAINING

- University of Toronto - Operations & Supply Chain Management Program | Completed | Overall Grade Average: 80%+
 - Principles of Operations and Supply Chain Management - strategy, Six Sigma quality, lean supply chains, project management, logistics and demand forecasting.
 - Advanced Operations and Supply Chain Management - sustainable operations, ISO 9000/14000, value-stream mapping, process design, capacity management and advanced logistics.
 - Advanced Operations and Supply Chain Management - Applications - global sourcing, procurement, theory of constraints, MRP, ERP, advanced inventory management, risk pooling and distribution strategy.
- Diploma in Logistics and Supply Chain Management (Postgraduate - Level 7) | Ofqual-regulated | Expected Completion May 2027
- Executive Diploma in EV System Design and Analysis - Expected completion: September 2026
- Fundamentals of Remote Sensing - NASA Applied Remote Sensing Training (ARSET) Program - Certificate (Sep 2026)
- Model-Based Systems Engineering Framework - 51% Completed (Siemens / Coursera)
- Six Sigma Black Belt Specialization - Kennesaw State University / Coursera | Expected Completion September 2028
- ERP Training (RAMCO), ISO Procurement Processes
- Kinetic Epicor ERP Implementation (2023-24)
- Completed Robot Localization with Python and Particle Filters, Guided Project (Coursera)
- Certification - Procurement for Governments - STARWEAVER / Coursera | Expected Completion December 2027

TECHNICAL SKILLS

- ERP: Epicor Kinetic, RAMCO, SAP | Tools: MS Excel (advanced), File Center, SAGE, CAD Pro, CNC Interfaces
- Systems: MRP/BOM management, import logistics, USMCA compliance, procurement documentation, supplier/commercial tracking

LANGUAGES

- English (fluent) | Urdu/Hindi/Sindhi/Punjabi/Siraiki | reading Arabic, Turkish | learning Norwegian & French